

**BIRCH BAY VILLAGE COMMUNITY CLUB  
ROAD AND DRAINAGE COMMITTEE MEETING MINUTES**

**May 14, 2009**

*Call to Order at 10:00 a.m.*

**Members Present:**

Chuck Wolfe  
Rich Gort  
Cathy Gort  
Jim Lockie  
Terry Sullivan  
Harry Shear  
Sandy Hilborn  
Jerry Royal

**Advisor (not present):**

Doug Clark

**Board Representative:**

Ken Davidson

**BBVCC Representative:**

Ken Hoffer

**BBVCC Staff:**

Skip Bickers  
Fields Operations Coord.

***Reading of minutes***

The minutes of the last meeting, held January 9, were approved as read.

***Follow-up from last meeting***

**Plywood over hole on Comox**

Village crew and volunteers removed the plywood from the hole on Comox Rd., determined that it had been left open for possible access to some wiring that was underneath, and covered it so it would no longer be a safety hazard.

**Restroom renovation at B Dock**

This project has been completed, except for landscaping. Possible access to electricity for future landscape lighting was discussed. Once the area has been planted, volunteers may be able to assist with watering.

## **Replacement of dead trees**

Replacement of the dead trees removed by volunteers last fall was discussed. Village staff will work on improving the drainage in the area before new trees are planted. The village will cover the cost of 10-12 new trees to replace those that had died and been removed, and volunteers will plant them. The resident will provide crushed rock and topsoil for re-landscaping the area.

## ***Other Agenda Items***

### **Location of new dump sites for ditch clean-out material**

After some discussion, it was determined that the area behind the maintenance shop could be used for most of our ditch clean-out material this year. Some material might also be used to build up areas along the edge of the newly developed Marina Park

### **Discussion of ditch cleanout and culvert pipe clean-out or replacement priorities**

Chuck explained that cleanout of the drainage pipes, due to the amount of material and the length of pipe involved, will be a difficult project for volunteers to accomplish. There are about a half-dozen locations in the village where this type of cleanout appears to be necessary.

Chuck suggested that we contact the county and enlist their services to survey the situation and make suggestions as to how best to approach the project.

Another alternative that was discussed was the possible rental of a vacuum truck for cleanout of both drain pipes and catch basins.

Chuck will report back to the committee with his findings.

Open ditch clean-out will proceed according to the schedule developed by the staff, as soon as weather permits.

### **Water problem at residence on Salish alongside golf course**

Volunteers will install a four-inch drainage pipe alongside the residence to the golf course, thus improving drainage for this residence and the general area. This project will be completed as soon as the backhoe can be scheduled and weather permits.

### **2009 repaving project**

Priorities for this year's repaving project have already been determined. One bid has been received, and the committee will be seeking two more bids, based on the same square footage estimate, of 20,000 sq. ft. of surface and 10,000 sq. ft. of patching.

According to Ken Davidson, the total amount budgeted this year for Roads and Drainage is \$200,000. with \$130,000 slated for the asphalt overlay project.

## ***New Business***

### **New application for committee membership**

Ken Hoffer reported that his office had received an application for membership on the Roads and Drainage Committee, and submitted it to the committee for review.

Terry Sullivan, who is joining the Board of Directors, will be leaving the drainage committee as of June, thus leaving an opening for which the applicant should be considered.

### **Playground equipment**

Harry Shear inquired as to the status of the playground equipment that had been donated last fall, and whether volunteers would be working on the installation soon. Ken Davidson reported that he has developed a schematic for the installation and that the project will be resumed this summer.

### ***Adjournment***

The meeting was adjourned at 11:23 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cathy Lewis".

Secretary, Roads & Drainage Committee