

**REGULAR MEETING OF THE  
BIRCH BAY VILLAGE COMMUNITY CLUB  
ARCHITECTURAL CONTROL COMMITTEE  
OCTOBER 6, 2009 7:00 P.M.  
AT THE CLUBHOUSE 8181 COWICHAN ROAD  
MINUTES**

**ROLL CALL:**

<b>Ken Woods - Chairman</b>	<b>Present</b>
<b>Bill Knowlton - Vice Chairman</b>	<b>Excused</b>
<b>Richard Baer</b>	<b>Present</b>
<b>Doug Clark</b>	<b>Present</b>
<b>Barbara Farnsworth</b>	<b>Present</b>
<b>Carl Garlow</b>	<b>Present</b>
<b>Marian Hickey</b>	<b>Excused</b>
<b>Deon Wiechmann- BOD Liaison</b>	<b>Present</b>

**Also Present: Skip Bickers, BBVCC Field Compliance; Ken Hoffer, BBVCC General Manager; and Esther Matter, BBVCC Administrative Assistant**

**CALL TO ORDER:** Ken Woods called the meeting to order at 7:00 p.m. and welcomed Richard Baer to the ACC.

**AGENDA:**

- **Two changes to the Agenda: Project I) #2009-73-106 has been removed as the tree removal will be added to a New Home Construction project at a later date; and the Pending Projects for Safety Nets will not be addressed, but “Safety Screens” will be added under Discussion items.**

**MINUTES:** Approval of September 1, 2009 Minutes.

- **Motion made by Barbara Farnsworth, seconded by Carl Garlow and carried to accept the minutes of September 1, 2009 as written.**

**BUSINESS:**

- **A) Motion made by Barbara Farnsworth, seconded by Carl Garlow and carried to approve as submitted Project #2009-65-106, Tree Removal, Div. 12M, Lot 32, 8229 Skeena Way, James Lockie.**
- **B) Motion made by Carl Garlow, seconded by Barbara Farnsworth and carried to approve Project #2009-66-106, Shed, Div. 11B, Lot 9, 5402 Salish Road, Scott & Christina Vallejo subject that the shed does not exceed 144 square feet.**
- **C) Motion made by Carl Garlow, seconded by Richard Baer and carried to approve as submitted Project #2009-67-106, Propane Tank Enclosure, Div. 10, Lot 13, 5605 Matsqui Place, Merritt Washburn.**
- **D) Motion made by Carl Garlow, seconded by Barbara Farnsworth and carried to approve Project #2009-68-106, Fence/Patio, Div. 14, Lot 24, 8118 Sehome Road, Vincent Henry & Anita Armour, the requested tree removals were deferred to the Board of Directors as they are located on common property.**
- **E) Motion made by Richard Baer, seconded by Carl Garlow and carried to approve as submitted Project #2009-69-106, Floating Dock, Div. 15, Lot 37, 8152 Chehalis Road, Ken Hecker.**
- **F) Motion made by Barbara Farnsworth, seconded by Doug Clark and carried to approve as submitted Project #2009-70-106, Concrete Work, Div. 12D, Lot 10, 8212 Quinault Road, Markku & Riitta Kanervikkoaho.**

- **G) Motion made by Richard Baer, seconded by Barbara Farnsworth and carried to approve as submitted Project #2009-71-106, Arbor, Div. 11B, Lot 8, 5396 Salish Road, Elaine Lerner.**
- **H) Motion made by Carl Garlow, seconded by Barbara Farnsworth and carried to approve as submitted Project #2009-72-106, Propane Tank Enclosure, Div. 7, Lot 1, 5706 Salish Road, Pam Murray.**

**DISCUSSION:**

- **The Board of Directors requested that the ACC reconsider both tree removals of Project #2009-57-91:**
  - **Motion made by Barbara Farnsworth, seconded by Richard Baer and carried to approve as submitted Project #2009-57-91, Tree Removal, Div. 13, Lot 11, 5511 Sehome Court, Walter Unger.**
- **Ken Woods announced that the revisions to the definitions in the Architectural Rules & Regulations will be ready for review at the next ACC meeting.**
- **The Board would like Ken Woods to write up a type of “safety rule” and “process” for such structures as Safety Screens on Golf Course properties, so that the Board can approve installation of them. Ken Woods will have that rule and process available at the next ACC meeting for review, as well.**
- **Barbara Farnsworth’s first term ends in November, and she will not be running another term. Ken Woods must step down as chairman, unless the Board approves him to continue as chairman. Both will be discussed at the next ACC meeting.**

**ADJOURNMENT:**

- **Motion made by Carl Garlow, seconded by Barbara Farnsworth and carried to adjourn. Meeting adjourned at 8:00 pm.**

*Esther Matter*

---

Recording Secretary: Esther Matter