

**REGULAR MEETING OF THE
BIRCH BAY VILLAGE COMMUNITY CLUB
ARCHITECTURAL CONTROL COMMITTEE
NOVEMBER 3, 2009 7:00 P.M.
AT THE CLUBHOUSE 8181 COWICHAN ROAD
MINUTES**

ROLL CALL:

Ken Woods - Chairman	Present
Bill Knowlton - Vice Chairman	Present
Richard Baer	Present
Doug Clark	Present
Barbara Farnsworth	Excused
Carl Garlow	Present
Marian Hickey	Present
Deon Wiechmann- BOD Liaison	Present

Also Present: Skip Bickers, BBVCC Field Compliance; Ken Hoffer, BBVCC General Manager; and Esther Matter, BBVCC Administrative Assistant

CALL TO ORDER: Ken Woods called the meeting to order at 7:06 p.m. and announced that Barbara Farnsworth would not be serving a second term and Marian Hickey would be resigning after this meeting.

AGENDA: Electing of the New Committee Members will be moved to the end of the Discussion items.

MINUTES: Approval of October 6, 2009 Minutes.

- Motion made by Carl Garlow, seconded by Marian Hickey and carried to accept the minutes of October 6, 2009 as written.

BUSINESS:

- A) Motion made by Richard Baer, seconded by Carl Garlow and carried to approve Project #2009-73-113, Propane Tank Enclosure, Div. 12C, Lot 97, 5791 Skagit Place, Thomas Sheridan subject that the enclosure be installed eight (8) inches above the ground according to the AR&R 13.2.
- B) Motion made by Richard Baer, seconded by Bill Knowlton and carried to approve as submitted Project #2009-74-113, Fence, Div. 12C, Lot 50, 8141 Kitimat Way, Daniel & Mary Hanson.
- C) Motion made by Marian Hickey, seconded by Doug Clark and carried to approve as submitted Project #2009-75-113, Deck, Div. 12A, Lot 8, 8114 Quinault Road, Elaine Henrikson.
- D) Motion made by Bill Knowlton, seconded by Carl Garlow and carried to approve as submitted Project #2009-76-113, Tree Removal, Div. 14, Lot 13, 8174 Sehome Road, Alistair Jackson.

DISCUSSION:

- Ken Hoffer brought up the subject of a tree located at Nootka Loop Park that is encroaching on a water pipe and the root will need to be cut. Requested that the ACC approve removal of the tree if it dies from cutting the root.
 - By consensus the ACC agreed that the tree root be cut but wait and see if the tree lives; if the tree dies then a request can come back to the ACC for a tree removal.

- **The ACC Meeting in December will need to be changed to Wednesday the 2nd as the Blaine School District will need to use the Clubhouse on Tuesday the 1st for a Birch Bay Village Meeting.**
- **The New Rule Changes for safety netting/screening on the Golf Course was reviewed but no action was taken. Will wait for a Board decision on allowing safety screening or netting on the Golf Course before making any changes to the AR&R.**
- **Reviewed the changes to the ACC Project Request Checklist and suggested changing the “HEIGHT RESTRICTIONS” section to include all projects that are not New Home Constructions and specify where the structures need to be measured from.**
- **After this meeting there will be two vacancies on the ACC and two applicants applied for the position:**
 - **Motion made by Bill Knowlton seconded by Marian Hickey and carried to recommend to the Board that both Shannon Parsons and Jim Baker be accepted to the ACC.**

ADJOURNMENT:

- **Motion made by Bill Knowlton, seconded by Marian Hickey and carried to adjourn. Meeting adjourned at 7:49 pm.**

Esther Matter

Recording Secretary: Esther Matter