

**REGULAR MEETING OF THE
BIRCH BAY VILLAGE COMMUNITY CLUB
ARCHITECTURAL CONTROL COMMITTEE
DECEMBER 2, 2009 7:00 P.M.
AT THE CLUBHOUSE 8181 COWICHAN ROAD
MINUTES**

ROLL CALL:

Ken Woods - Chairman	Present
Bill Knowlton - Vice Chairman	Present
Richard Baer	Present
Jim Baker	Present
Doug Clark	Present
Carl Garlow	Present
Shannon Parsons	Present
Al Hawks - BOD Liaison	Present

Also Present: Skip Bickers, BBVCC Field Compliance; Ken Hoffer, BBVCC General Manager; and Esther Matter, BBVCC Administrative Assistant

CALL TO ORDER: Ken Woods called the meeting to order at 7:06 p.m. and welcomed Jim Baker and Shannon Parsons to the ACC.

AGENDA: A few rule changes will be brought up under Discussion Items.

MINUTES: Approval of November 3, 2009 Minutes.

- **Motion made by Bill Knowlton, seconded by Carl Garlow and carried to accept the minutes of November 3, 2009 as written.**

BUSINESS:

- **A) Motion made by Bill Knowlton, seconded by Carl Garlow and carried to approve as submitted Project #2009-77-122, Floating Dock, Div. 15, Lot 50, 5580 Chehalis Place, Graham Thomas.**
- **B) Motion made by Jim Baker, seconded by Carl Garlow and carried to approve Project #2009-78-122, Tree Removal, Div. 11, Lot 3, 5422 Nootka Loop, James Bolick subject that a six (6) foot or taller evergreen tree replace one of the trees, but not be planted too close to a house.**
- **C) Motion made by Richard Baer, seconded by Shannon Parsons and carried to approve Project #2009-79-122, Shed, Div. 12D, Lot 39, 8163 Comox Loop, Katherine & Mike Slipec; the shed only was approved, all other projects listed on application must be re-submitted with a separate application and applicable fees.**

DISCUSSION:

- **Changes to the AR&R 13.2 on Propane Tank Enclosures.**
 - **Motion made by Richard Baer, seconded by Shannon Parsons and carried to submit the suggested changes on AR&R 13.2 to the Board for approval (see attached).**
- **Changes to the AR&R 12.11 concerning Trees and Shrubs.**
 - **Motion made by Richard Baer, seconded by Bill Knowlton and carried to submit the suggested changes on AR&R 12.11 to the Board for approval (see attached).**
- **Change to AR&R 3.8.2 on Building Coverage.**

- **Motion made Carl Garlow, seconded by Bill Knowlton and carried to submit the suggested addition of “carport” to AR&R 3.8.2 to the Board for approval.**
- **Changes to AR&R section 11 covering Signs.**
 - **Motion made by Bill Knowlton, seconded by Jim Baker and carried to submit the suggested changes of the AR&R section 11 to the Board for approval (see attached).**
- **Changes to the Definition section in the AR&R.**
 - **Motion made by Bill Knowlton, seconded by Richard Baer and carried to submit the suggestion changes on the Definition Section in the AR&R to the Board for approval (see attached).**
- **Change to AR&R 3.9.3 on Retaining Walls.**
 - **Motion made by Bill Knowlton, seconded by Richard Baer and carried to submit the suggested change/addition of “Structural Engineer Licensed in the State of Washington” to the AR&R 3.9.3 to the Board for approval.**
- **Election of new ACC Chairman.**
 - **Motion made by Bill Knowlton, seconded by Carl Garlow and carried to suggest Ken Woods as Chairman for a third consecutive year on the ACC to the Board for approval.**

ADJOURNMENT:

- **Motion made by Bill Knowlton, seconded by Jim Baker and carried to adjourn. Meeting adjourned at 8:37 pm.**

Esther Matter

Recording Secretary: Esther Matter