

**REGULAR MEETING OF THE  
BIRCH BAY VILLAGE COMMUNITY CLUB  
ARCHITECTURAL CONTROL COMMITTEE  
FEBRUARY 2, 2010 7:00 P.M.  
AT THE CLUBHOUSE 8181 COWICHAN ROAD  
MINUTES**

**ROLL CALL:**

<b>Ken Woods - Chairman</b>	<b>Present</b>
<b>Bill Knowlton - Vice Chairman</b>	<b>Present</b>
<b>Richard Baer</b>	<b>Present</b>
<b>Jim Baker</b>	<b>Excused</b>
<b>Doug Clark</b>	<b>Present</b>
<b>Carl Garlow</b>	<b>Present</b>
<b>Shannon Parsons</b>	<b>Present</b>
<b>Deon Wiechmann - BOD Liaison</b>	<b>Present</b>

**Also Present: Ken Hoffer, BBVCC General Manager; Skip Bickers, BBVCC Field Compliance; and Esther Matter, BBVCC Administrative Assistant**

**CALL TO ORDER: Ken Woods called the meeting to order at 7:03pm. Announced that Jim Baker would not be present until the April ACC Meeting.**

**MINUTES: Approval of the January 5, 2010 Minutes.**

- **Motion made by Bill Knowlton, seconded by Richard Baer and carried to accept the minutes of January 5, 2010 as written.**

**BUSINESS:**

- **A) Motion made by Carl Garlow, seconded by Shannon Parsons and carried to approve as presented Project #2010-1-22, Propane Tank Enclosure, Div. 12D, Lot 6, 8196 Quinault Road, Roan E. Donahue.**
- **B) Motion made by Bill Knowlton, seconded by Carl Garlow and carried to approve Project #2010-2-22, Propane Tank Enclosure, Div. 12D, Lot 17, 8146 Comox Loop, Keith Banister subject that the material used be pressure treated or fire resistant.**
- **C) Motion made by Carl Garlow, seconded by Richard Baer and carried to approve as presented Project #2010-3-22, Modification to Existing Home, Div. 10A, Lot 12, 8035 Comox Road, Norm Rauch.**
- **D) Motion made by Shannon Parsons, seconded by Carl Garlow and carried to approve as presented Project #2010-4-22, Tree Removal, Div. 2, Lot 28, 5550 Salish Road, John J. & Carol J. Choulochas.**

**DISCUSSION:**

- **Ken Woods announced that he has received good feedback for revisions to the AR&R and that they will be rewritten sooner than originally expected.**
  - **Will look into changing the height restrictions for homes along the West section of Birch Bay Village adjacent to Trillium's property.**
- **Project #2009-48-77 needs to resubmit a 15-point survey before home construction commences. Ken Woods will re-review the project once the survey has been re-submitted and determine whether it needs to go back before the ACC for another approval.**

**ADJOURNMENT:**

- **Motion made by Bill Knowlton, seconded by Carl Garlow and carried to adjourn. Meeting adjourned at 7:43 pm.**

*Esther Matter*

Recording Secretary: Esther Matter