

**REGULAR MEETING OF THE  
BIRCH BAY VILLAGE COMMUNITY CLUB  
ARCHITECTURAL CONTROL COMMITTEE  
APRIL 6, 2010 7:00 P.M.  
AT THE CLUBHOUSE 8181 COWICHAN ROAD  
MINUTES**

**ROLL CALL:**

<b>Ken Woods - Chairman</b>	<b>Present</b>
<b>Bill Knowlton - Vice Chairman</b>	<b>Present</b>
<b>Richard Baer</b>	<b>Present</b>
<b>Jim Baker</b>	<b>Present</b>
<b>Doug Clark</b>	<b>Excused</b>
<b>Carl Garlow</b>	<b>Present</b>
<b>Shannon Parsons</b>	<b>Present</b>
<b>Ralph Falk - BOD Liaison</b>	<b>Present</b>

**Also Present: Skip Bickers, BBVCC Field Compliance; and Esther Matter, BBVCC Administrative Assistant**

**CALL TO ORDER:** Ken Woods called the meeting to order at 7:06pm.

**MINUTES:** Approval of the March 16, 2010 Minutes.

- **Motion made by Shannon Parsons, seconded by Bill Knowlton and carried to accept the minutes of March 16, 2010 with the amended change of Discussion item #4 concerning a “work shop”.**

**BUSINESS:**

- **A) Motion made by Jim Baker, seconded by Bill Knowlton and carried to approve as presented Project #2010-6-46, Fence, Div. 7, Lot 51, 5846 Salish Road, Nancee Mullen.**
- **B) Motion made by Richard Baer, seconded by Jim Baker and carried to approve as presented Project #2010-7-46, Tree Removal, Div. 12M, Lot 31, 8223 Skeena Way, Luke Mann.**
- **C) Motion made by Carl Garlow, seconded by Richard Baer and carried to approve as presented Project #2010-8-46, Shed/Flagpole, Div. 4, Lot 67, 5670 Salish Road, Walter Howard.**
- **D) Motion made by Shannon Parsons, seconded by Richard Baer and carried to approve Project #2010-9-46, Modification to Existing Home, Div. 12M, Lot 8, 8211 Salish Lane, Judy & Terry Sullivan subject that a separate request be made if the tree needs to be removed.**
- **E) Motion made by Richard Baer, seconded by Carl Garlow and carried to approve as presented Project #2010-10-46, Tree Removal, Div. 11B, Lot 21, 5478 Salish Road, Brigitte Opfermann.**
- **F) Motion made by Jim Baker, seconded by Bill Knowlton and carried to approve the removal of the two dead trees for Project #2010-11-46, Tree Removal, Div. 12C, Lot 6, 8152 Skeena Way, Judith Osman but deny the removal of the third tree until an arborist report is submitted.**
- **G) Motion made by Bill Knowlton, seconded by Jim Baker and carried to approve as presented Project #2010-12-46, Modification to Existing Home, Div. 12A, Lot 19, 8108 Kitimat Way, Mike & Trudy Stansbury.**

**DISCUSSION:**

- **Consensus from the Special Meeting with the Board on April 02, 2010 concerning golf screening was that Rick Whitaker would design a golf screen for applicants to follow that would be listed under Appendix C in the AR&R.**

- **The ACC, and the two applicants for a golf screen, would like a licensed engineer to sign off on all designs; will ensure that all are done according to code and puts the liability on the engineer and not the Village.**
- **Ken Woods will write up a proposal and have the ACC vote on it through an e-mail; will then bring it to the next Board meeting.**

**ADJOURNMENT:**

- **Motion made by Jim Baker, seconded by Bill Knowlton and carried to adjourn. Meeting adjourned at 8:23 pm.**

*Esther Matter*

---

Recording Secretary: Esther Matter