

**REGULAR MEETING OF THE
BIRCH BAY VILLAGE COMMUNITY CLUB
ARCHITECTURAL CONTROL COMMITTEE
MAY 4, 2010 7:00 P.M.
AT THE CLUBHOUSE 8181 COWICHAN ROAD
MINUTES**

ROLL CALL:

Ken Woods - Chairman	Present
Bill Knowlton - Vice Chairman	Present
Richard Baer	Present
Jim Baker	Present
Doug Clark	Excused
Carl Garlow	Present
Shannon Parsons	Absent
Deon Wiechmann - BOD Liaison	Present

Also Present: Ken Hoffer, General Manager; Skip Bickers, Field Compliance; and Esther Matter, Administrative Assistant

CALL TO ORDER: Ken Woods called the meeting to order at 7:01pm.

MINUTES: Approval of the April 6, 2010 Minutes.

- **Motion made by Carl Garlow, seconded by Jim Baker and carried to accept the minutes of April 6, 2010 as written.**

BUSINESS:

- **A) Project # 2010-13-54 has withdrawn their application.**
- **G) Ron Secor requested to have his Project reviewed first. A Public Hearing was held before review of Project #2010-19-54: there were no comments from the audience. Motion made by Carl Garlow, seconded by Bill Knowlton and carried to recommend approval to the Board for the Variance and Project request of #2010-7-46, Golf Ball Screening, Div. 14, Lot 5, 8208 Sehome Road, Ron & Leanne Secor.**
- **B) Motion made by Jim Baker, seconded by Richard Baer and carried to approve as submitted Project #2010-14-54, Tree Removal, Div. 7, Lot 20, 5768 Salish Road, Mark Posch.**
- **C) Motion made by Jim Baker, seconded by Bill Knowlton and carried to approve Project #2010-15-54, Fence/Shed, Div. 11B, Lot 39, 5397 Salish Road, Bernd & Melinda Werny subject that the fence is installed with a top rail and that it not extend past the property line.**
- **D) Motion made by Bill Knowlton, seconded by Jim Baker and carried to approve as submitted Project #2010-16-54, Concrete Work, Div. 9, Lot 8, 8031 Chinook Way, Donald Clark.**
- **E) Motion made by Carl Garlow, seconded by Bill Knowlton and carried to approve as presented Project #2010-17-54, Concrete Work, Div. 4, Lot 18, 8269 Quinault Road, Jeffery Carrington.**
- **F) Motion made by Jim Baker, seconded by Bill Knowlton and carried to approve Project #2010-18-54, Fence, Div. 15A, Lot 42, 8140 Coquitlam Place, William Hutsinpillar subject that the fence is installed with a top rail and that it does not extend past the property line.**
- **H) A Public Hearing was held before the review of Project #2010-20-54: there were no comments from the audience. Motion made by Jim Baker, seconded by Bill Knowlton and carried to recommend to the Board the approval of the Variance and Project request of #2010-20-54, Golf Ball Screening, Div. 1, Lot 12, 8145 Cowichan Road, Brad & Leanne Keel.**

- **I) Motion made by Bill Knowlton, seconded by Richard Baer and carried to approve as submitted Project #2010-21-54, Tree Removal, Div. 7, Lot 18, 5764 Salish Road, Melinda & Andrew Schmiegel.**

DISCUSSION:

- **By consensus Ken Woods will get the AR&R corrections to Ken Hoffer who will review changes and send them onto the Board for approval.**
- **Skip Bickers requested some verification on repairs versus replacement in the AR&R 1.2. Replacement is the whole structure and the other items listed in the rule; once a variance has been approved it is a permanent approval.**
- **The Committee recommends putting an ACC section in the Bulletin, informing Members of new rules or updates. Also, recommends sending rule changes to known Contractors that do work in the Village.**
- **Encourage the Board to start enforcing the rules on structures built within the 25' setback.**

ADJOURNMENT:

- **Motion made by Bill Knowlton, seconded by Richard Baer and carried to adjourn. Meeting adjourned at 8:22 pm.**

Esther Matter

Recording Secretary: Esther Matter