

**BIRCH BAY VILLAGE COMMUNITY CLUB
BOD REGULAR MEETING
MAY 15, 2008 7:00 P.M.
AT THE CLUBHOUSE**

MINUTES

ROLL CALL:

Valery Anderson, President	Present
Deon Wiechmann, Vice President	Present
Jeff Morris-Reade, Treasurer	Present
Sandra Stillion, Secretary	Present
Betty McKinney	Present
Al Hawks	Excused
Ken Davidson	Present

Also present: Ken Hoffer, General Manager; Esther Matter, Administrative Assistant.

CALL TO ORDER:

President Valery Anderson called the meeting to order at 7:03 pm.

AGENDA:

- **Motion made by Betty McKinney, seconded by Ken Davidson and carried to approve the agenda as written.**

HOMEOWNER'S PRESENTATION:

- **Dave Phillips, Div. 15 Lot 28, brought up the suggestion to change the BBV entry system to a coded gate instead of paying so much money for Security.**

MINUTES:

Regular Board Meeting of April 17, 2008.

- **Motion made by Jeff Morris-Reade, seconded by Betty McKinney and carried to approve the minutes of April 17, 2008 with the amended change of the word "measure" to "remove" with the Anvil Corporation survey under the Marina Committee section.**

Special Meeting of April 25, 2008.

- **Motion made by Ken Davidson, seconded by Jeff Morris-Reade and carried to approve the Special Meeting minutes of April 25, 2008 as written.**

COMMITTEE REPORTS:

ACC - Ken Woods

- **One roof extension approved with an addition of a deck to cover the patio. One deck was approved minus the railing. One tree removal was denied, requested an arborist report. One fence was approved with a request of the Board to fine the owners for starting the project without ACC approval. One deck was approved contingent that it not exceed 27 inches in height. One shed was denied due to lack of color or location specified. One deck was approved, but the floating dock with the project was denied due to lack of required information. One tree removal and fence was approved. One pavers project was denied due to lack of impervious lot coverage specified.**
- **Fine for fence built before ACC approval, Div. 11 Lot 8.**
 - **Motion made by Deon Wiechmann, seconded by Jeff Morris-Reade and carried to forfeit the bond submitted for the ACC Project #2008-24-513, Fence, Div. 11, Lot 8, 5382 Nootka Loop.**
- **Drainage Moratorium.**
 - **A meeting is tentatively scheduled for May 30, 2008 at 1:00 pm at the Clubhouse with the ACC, the Roads & Drainage Committee, and the Board of Directors to discuss a drainage moratorium.**

MARINA COMMITTEE: - Bob Webber

- **Still working on some bid requests for the Grid.**

- All Fire Marshal Inspection requirements have been completed. Phones have been installed near the docks in case of an emergency.
- Still working on the berm in the Marina parking lot for long-term parking.
- A long shaft boat motor has been procured for the Marina maintenance boat.
- Still discussing the idea of not requiring a launch fee on top of a trailer storage fee if a member has no intention of using the marina.
- Looking into changing the marina locks and keys to help regulate people using the launch and dock access.
- Would like to audit the marina moorage to verify that members are mooring their correct boat and not lending out their moorage without office approval.
- Going to repair the marina Flagpole for next year to make it easier and more accessible to raise the flags.
- Replacing Gas Dock hose, and working on installing more cleats.
- Looking into a visitor sign for the Guest Dock to make it more visible for guests.
- Going to clean the launch ramp at the next low-tide so it is not so slippery.
- Dredging will be done in October. Looking into getting more permits for dredging as the current permits will be expiring; BBV only used 2 of the 4 permits from Whatcom County.
- Installing a picnic area between A & B dock; asking BP to assist in donations.

GOLF COMMITTEE - Bob Simpson

- Opening Day for the golf course went well; the weather and other activities going on at the same time made the day a little more challenging. Will work on scheduling events to move from one event to the next instead multiple at the same time for next year.
- Flyers are being handed out for the Youth Golf Program. Sunday, June 8 at 1:00 pm will be an information session for parents and others to attend to ask questions and learn more about the program.
- The current 5-year plan is winding down. The Golf committee and some BBV Staff members got together and brain stormed for ideas for the next 5-year plan. A draft will be looked at during the June 12, 2008 Golf Meeting, and hopefully a final draft will be voted on for the July 10, 2008 meeting.
- The BBV Golf Course Community Open House will be on June 29, 2008 from 2-4pm. Escorted golf-course tours will be provided along with refreshments; golf course play will be closed during that time.
- Golf Fundraiser will be August 2 & 3, 2008; the Auction will be August 3.
- A Lakes Committee Representative attended the Golf Committee Meeting to give input on the Golf Course ponds.
- Trying to find ways to encourage more Golf Membership and daily play.

ROADS & DRAINAGE COMMITTEE: - Chuck Wolfe

- Asphalt bids:
 - Motion made by Deon Wiechmann, seconded by Sandra Stillion and carried to draw up a contract with Associated Asphalt.
- Ditch clean-up will start next week.
- A thank you to the Board for allowing the purchase of a track-hoe.
- A thank you to all the volunteers who helped to construct the new restroom at Rec. Area #4, Lighthouse Park.

CLUB REPORTS:

- Betty McKinney just wanted to remind everyone of the Fun Run/Walk on Saturday May 17, 2008.

PRESIDENT'S REPORT - Valery Anderson

- The Candidates Forum will be on May 18, 2008 from 2-4pm. Please come by and meet the candidates; also, remember to vote.
- One of the new developments, Monterey Heights, does not have a complete drainage plan; there are only 2 retention ponds, so all the water overflow will come down into BBV. There

are now 3 developments BBV is should be aware of for drainage. Valery will keep BBV updated on any further information.

MANAGER'S REPORT: - Ken Hoffer

- A thank you to the volunteers who helped build the bathroom at Rec. Area #4.
- A thank you to BBV Staff for all they did for Opening Day, will have more planning and a set schedule for next year.
- There was an ant infestation at the Clubhouse that has been taken care of.
- June Packets have been sent out, extra packets are available at the Office for those who do not receive theirs.
- No update on the Security Cameras; will look into another company to install.
- The lighting for the Clubhouse parking lot is on a stand still; going to have BBV Staff draw up a plan and then bid out.

NEW BUSINESS:

- Sandra Stillion brought up an idea for a fire pit at Sunset Beach. The Board will look at an appropriate spot and discuss the idea at a later time.
- Deon Wiechmann brought up the issue of Golf Cart's paying a Golf Cart Trail fee even when they are not using the Golf Course trail.
 - Motion made by Betty McKinney, seconded by Deon Wiechmann and carried to not require stickers for Golf Carts if they are not going to be driven on the Golf Course.
- Pool locker room door buzzer system:
 - VANS will be contacted to verify more information on their bid.
- Painting on pavers by pool:
 - Agreed to go ahead with the painting on the pavers.
- Pool Passes:
 - Discussion on changing the pool passes to punch cards or tokens was discussed. The ideas will be looked into further and discussed for the 2009 season at a Work Session.

CORRESPONDENCE:

- Craigslist ad for weekend getaway in BBV:
 - A formal letter will be mailed to the owner with a return receipt.

ACTION ITEMS LIST:

- Action Items List:
 - Several items from the meeting were added to the Actions Items List:
Need: plan for security cameras, to finalize parking lot lighting, a measured drawing of marina parking lot, a Pool door bid from VANS, a response to Craigslist ad with letterhead and return receipt, and to complete notification on the Non-Compliance List.
- Non-Compliance List:
 - Looked over the added names on the Non-Compliance List.
 - Added some carpet cleaning vans parked on Kayak Way.
- Investments and CD's:
 - Motion made by Jeff Morris-Read, seconded by Betty McKinney and carried to, per the submitted plan from Ken Hoffer, purchase from General Reserves one \$50,000 CD with a 6 month maturity and one \$50,000 CD with a 1 year maturity; as well as, to purchase from Road Reserves a \$90,000 CD with a 6 month maturity and a \$90,000 CD with a 1 year maturity.

ADJOURNMENT:

- Motion made by Ken Davidson, seconded by Betty McKinney and carried to adjourn, meeting adjourned at 9:41 pm.

Approved _____
Secretary: Sandra Stillion

Attest: _____