

**BIRCH BAY VILLAGE COMMUNITY CLUB
BOD REGULAR MEETING
FEBRUARY 21, 2008 7:00 P.M.
AT THE CLUBHOUSE**

MINUTES

ROLL CALL:

Valery Anderson, President	Present
Deon Wiechmann, Vice President	Excused
Jeff Morris-Reade, Treasurer	Present
Sandra Stillion, Secretary	Present
Betty McKinney	Present
Al Hawks	Present
Ken Davidson	Excused

Also present: Ken Hoffer, General Manager; Esther Matter, Administrative Assistant.

CALL TO ORDER:

President Valery Anderson called the meeting to order at 7:02 pm; announced that Members will get an opportunity to speak during the Homeowner's Presentation, as well as, after the meeting's adjournment.

HOMEOWNER'S PRESENTATION:

AGENDA:

- Motion made by Al Hawks, seconded by Betty McKinney and carried to approve the agenda as written.

MINUTES:

Regular Board Meeting January 17, 2008.

- Motion made by Al Hawks, seconded by Jeff Morris-Read and carried to approve the minutes of January 17, 2008 with the amended change of "Jeff Morris-Reade would like to see all 'outbound' letters..." to "Jeff Morris-Read would like to see a *summary* of all 'outbound' letters..." under Action Items List.

Workshop Notes of January 31, 2008.

- Motion made by Betty McKinney, seconded by Sandra Stillion and carried to approve the workshop notes of January 31, 2008 as written. Jeff Morris-Reade abstained due to his absence.

COMMITTEE REPORTS:

ACC – Nothing to report

MARINA COMMITTEE: -

- Ken Hoffer stated that the last Marina Committee Meeting did not have a quorum so items were discussed, but no motions were made
- Still looking into the permits for replacing the Marina Grid

SECURITY COMMITTEE – Nothing to report

GOLF COMMITTEE –

- Ken Hoffer wrote a synopsis from a tour around the BBVCC Golf Course with Steve Brand; will have more information by the next Board Work Shop

LAKES COMMITTEE: - Nothing to report

ROADS & DRAINAGE COMMITTEE: - Jim Lockie

- Had a meeting with Ken Hoffer and Jeff Morris-Reade at 10 am, on January 21, 2008
- Committee is going to take pictures and prioritize the 13 miles of road in BBV so they know which areas need the most work, they'll hopefully have something in writing by next month
- Will look into an estimate of paving aprons on all driveways that are not in compliance

CLUB REPORTS:

Social Club – Nothing to report

PRESIDENT'S REPORT – Valery Anderson

- The last BBVCC Open Forum on February 6, 2008 was successful, the Board was able to listen to questions and will look into answers; the Board would like to hold an Open Forum quarterly
- There were two meetings with Whatcom County representatives at Birch Bay Village; Pete Kremen, Whatcom County Executive and Frank Abart, Whatcom County Director of Public Works attended both meetings, and Barbara Brenner, Whatcom County Council Member attended the last meeting
 - If anyone would like a transcript of either meeting they are available at the Birch Bay Village Office
 - Thank you to everyone who wrote letters and pushed for some change
 - Whatcom County still hasn't purchased all the right of way on Lincoln Road

MANAGER'S REPORT: - Ken Hoffer

- A Thank You letter was sent to the Whatcom County Representatives that attended the Birch Point Road meetings at BBV
 - Barbara Brenner replied back that she learned quite a bit from the meeting, and does believe the curve is a hazard
- Some lighting was looked into for the Clubhouse through HD Fowler, there was some miscommunication because HD Fowler offered only low voltage lighting. Will look into some plans from Van's Plumbing & Electric and get back to the Board at a later time
- The BBVCC Marina will be surveyed when there is a low enough tide
- Iverson Earthworks is doing some transit and citing work, they confirmed that the outflow of the Sea Gate is 4 inches higher than the Lakes and therefore not draining properly
- Nominations for Board of Director Applicants are open until March 15, 2008
- The water cooler has been removed from the Clubhouse
- Motion made by Sandra Stillion, seconded by Jeff Morris-Reade and carried to keep the water cooler in the Clubhouse.
- The auditor has been working in the BBVCC Office, will be keeping in touch over the next couple months
- Need to look at procedures for issues like the sea level rising and the 100-year flood

OLD BUSINESS:

- **Pool Bids:**
 - A Special Meeting will take place to vote on the company that will install the needed Pool Supplies; the Board would like an itemized sheet of what is included in the bid from New Concept Chemicals before making a final decision
- The safety posts were installed on the Nakat Way/Chinook corner

NEW BUSINESS:

- **Marina Rules and Regulations requested changes:**
- Motion made by Sandra Stillion, seconded by Al Hawks and carried to approve the changes to the Marina Rules and Regulations submitted by the Marina Committee:
 - Change 1.3 Definition M. to read: "Overall length of the vessel plus five (5) foot buffer zone (includes vessel length plus outboard motors raised, dinghies, bowsprits, and any other overhangs or equipment) or the 60% rule (see item N). When two vessels are assigned to one pier, they will be billed proportionately for 100% of the pier rent."
 - Change 3.1.4 to read: "Applicants are responsible for keeping the office informed of their current address and telephone number. In addition, a local emergency contact name and number must be available for when vessel owner is not available."
 - Change 3.2.1 to read: "One marina slip for one BBVCC member."
 - Change 4.3 to read: "Moorage will incur a late fee penalty if not paid by January 31st. (Refer to the current year fee schedule for late fee penalty). Any vessel in an unpaid slip on March 1st will be moved at owner's risk and expense; if necessary, BBVCC costs will be recovered by a lien on the vessel and/or the members BBVCC real property."

- **Change 3.1.5 to read: "If the applicant refuses an offered moorage, or cannot be located within 15 days from the date offer is available and made; the application is passed over and goes to the bottom of the list."**
- **Change 3.4.2 to read: "All vessels are to display a current year decal in a visible location. Decals from prior years are to be removed and current sticker installed by March 1st."**

CORRESPONDENCE:

- **Most of the tree and propane tank complaints have been or will be taken care of by the BBVCC Office.**
- **Will look into setting up an Open Forum meeting with Ron Spanjer, Blaine School District Superintendent.**

ACTION ITEMS LIST:

- **Work Session/Special Meeting will be held Monday, March 3, 2008 at the BBVCC Clubhouse at 6:00 pm. The Special Meeting will need a vote on the Pool Bids and Political Sign Rule**
- **A better microphone system for the Clubhouse is still be looked into**
- **The lights on the BBVCC Pro-Shop need to be reduced to one or two at night**
- **There are some duplicate numbers in the BBVCC Resolution Book that need to be fixed**
- **Still working on the Compliance List**
- **Tree Complaint Log is being worked on**

ADJOURNMENT:

- **Motion made by Al Hawks, seconded by Betty McKinney and carried to adjourn, meeting adjourned at 8:55 pm.**

Approved _____

Attest: _____