

**BIRCH BAY VILLAGE COMMUNITY CLUB
BOARD OF DIRECTORS
REGULAR MEETING
MARCH 19, 2009 7:00 P.M.
AT THE CLUBHOUSE**

MINUTES

ROLL CALL:

Sandra Stillion, President	Present
Deon Wiechmann, Vice President	Excused
Jeff Morris-Reade, Treasurer	Present
Ken Davidson, Secretary	Present
Betty McKinney	Present
Al Hawks	Present
Craig Telgenhoff	Present

CALL TO ORDER:

President Sandra Stillion called the meeting to order at 7:05 pm.

AGENDA:

- **Motion made by Betty McKinney, seconded by Ken Davidson and carried to approve the agenda as written.**

HOMEOWNER'S PRESENTATION:

- **Lori Kritz, Div. 15A, Lot 35, expressed her thanks for the e-mail distribution and suggested putting an article in the bulletin letting people know they can get on this Birch Bay Village e-mail distribution list. She also wondered why the new rule on setbacks and vehicles isn't being enforced.**
 - **Sandra Stillion answered that the new rule to the General Rules & Regulations 12.8 cannot be totally enforced until all the membership is made aware of it. After the June Packets have been sent out with the new rule stated, citations can be issued. In the meantime the Field Compliance, Skip Bickers, has been writing letters and making phone calls to people in violation of 12.8 so they can fix the problem before citations are written.**
- **Kritz then inquired about a follow up to the recent vandalism done to some mailboxes and the golf course.**
 - **Sandra Stillion and Ken Hoffer both answered that no one made any official report to the Sheriff's department, only to Village Security; and there were no names of culprits brought forward or found. An e-mail was sent out to the distribution list letting people know that tampering with mailboxes is a federal offense and comes with hefty fines and possible time in jail.**

MINUTES:

Regular Board Meeting of February 18, 2009.

- **Motion made by Betty McKinney, seconded by Craig Telgenhoff and carried to approve the Regular Session Board Minutes of February 18, 2009 as written.**

Special Meeting – Closed Session of March 4, 2009.

- **Motion made by Jeff Morris-Reade, seconded by Craig Telgenhoff and carried to approve the Special Meeting – Closed Session Minutes of March 4, 2009 with the amended changes of "Work Session" to "Special Meeting – Closed Session" and adding "r" at the end of "Treasure". Al Hawks abstained due to absence.**

COMMITTEE REPORTS:

ACC – Ken Woods

- One fence project was approved.
- Would like to look at the changes to the AR&R's 1.2 and possibly make some additional changes.
- Still looking into a tandem trailer rule, will hopefully have something in writing for the Board soon.
- Want to request a possible associate member position for the ACC.
 - Ken Hoffer will write up a draft resolution to allow any committee the opportunity for an associate member position and bring it before the Board for approval.

MARINA COMMITTEE – Bob Webber

- Still working on the galvanic issue in the Marina. Still looking at setting up a meeting for membership concerning the galvanic testing.
- In the process of creating a Safe Moorage Rule for the Marina Rules & Regulations that will include how to properly install spring lines.
- Looking into ways of fixing the grid “in house” that will hopefully cut on costs; Rick Whitaker has already brought some ideas to Ken Hoffer.

GOLF COMMITTEE – Bob Simpson

- The Committee has not yet met; the first meeting is still scheduled for April 16, 2009, but will be on the second Thursday of the month thereafter.
- There was some recent vandalism to the golf course that involved some golf flags being tossed aside, and a rake being tossed into a pond.
- The Greens keeper is still working on projects for the 5-year plan when weather is permitting.
- Opening Day events are scheduled for May 3, 2009 where there will be a “Tee it up 9-hole Duffer Scramble” in the morning, and then the Open House from 3-5pm. Anyone can play the Duffer Scramble and it will be \$5 for 2 people. A flyer will be in the next bulletin with more details.
- Planning on possibly working with the Social Club on getting a TV in the Clubhouse.
- Ken Hoffer added that a drainage bunker was being installed on the golf course by Sehome Road.
- Sandra Stillion would like to know the count and dimensions of the sand traps on the golf course to tell Whatcom County; it could possibly reduce the BBWARM assessment charges.

SECURITY COMMITTEE – Wayne McFee

- Would like a final answer from the Board about putting a sign at the front gate informing people that some parts of the Village are now watched by surveillance cameras.
 - Ken Hoffer will come up with the size, wording, and placement of the signs and then submit that before the Board for approval.
- The Speed surveys will continue to be conducted quarterly.
- The Committee has decided to go back to quarterly meetings unless there is something important to discuss in between.
- Working on a “mission” statement for the Security Committee on what its responsibilities and duties are.

LAKES COMMITTEE – Rick Whitaker

- The Lakes budget was updated; the Operating expenses were reduced by about \$7,200. The savings was mainly due to cutting the use of herbicides and algaecides.
- Would like to look at using other technologies outside of chemicals to treat the Lakes and ponds; this includes purchasing and using calcium chloride and blue dye, and applying both ourselves; and using the weed harvester created by Rick Whitaker.

- Still waiting on the grass carp permit so the golf course ponds can be stocked.
- Water testing is going back to Western Washington University on a bimonthly basis from February to October; will include chloroform testing.
- Servicing is due on the aeration heads.
- Would like to purchase 3 new ultrasonic devices (2 for the Lakes, 1 for the golf course ponds).
 - The Board would like to review the budget before approving the purchase of 3 new ultrasonic devices.
- Need approval on purchasing blue dye and calcium chloride.
 - Motion made by Jeff Morris-Reade, seconded by Al Hawks and carried to approve the purchase of calcium chloride not to exceed \$3,800, and the purchase of blue dye not to exceed \$4,000.

ROADS & DRAINAGE COMMITTEE – Nothing to report

MANAGER’S REPORT: Ken Hoffer

- All items have been discussed.

OLD BUSINESS:

- The amendment on the BBWARM special assessment was approved by Whatcom County; this will hopefully help reduce the charges to the Village community properties. Also, working with the County to get credits on the Village charges or the charges dropped altogether.

NEW BUSINESS:

- Appointment of Election Committee.
 - Motion made by Betty McKinney, seconded by Craig Telgenhoff and carried to accept Sherri Bakke, Elaine Lerner, Heather Perks, Sandra Bogen, Dixie Reimer, and Hap Webb as the Election Committee.
- Candidate/Home owner’s Forum is tentatively scheduled for Sunday, May 17, 2009 from 2-4pm. (Changed to May 31, 2009 due to a schedule conflict.)
- The submitted statements of candidacy were valid and all candidates were members in good standing. Since there are going to be 3 vacancies and only 3 statements of candidacy were submitted the candidates automatically become the future Board Members and no election is required. The future Board of Directors will then be Ralph Falk, Sandra Stillion, and Terry Sullivan. (see attached letter from the Election Committee Chairman)
- Clubhouse Rental Fee:
 - Motion made by Ken Davidson, seconded by Jeff Morris-Reade and carried to lower the Clubhouse Rental Fee from \$200 to \$100; the damage deposit of \$300 will remain the same.
 - Motion made by Jeff Morris-Reade, seconded by Al Hawks and carried to remove the “Additional Usage” area from the Clubhouse Rental Agreement.
- General Rules & Regulations 6.1 Parking Fine Schedule:
 - The Board agreed to use the “all other offenses are \$50” for General Rules & Regulations 6.1, Vehicle Parking, until further notice.

CORRESPONDENCE:

COMPLIANCE LIST:

- Will look into adding “or approved by Manager” for the Vehicle Storage parking rule in the General Rules & Regulations.

ACTION ITEMS LIST:

- Kraig Olason and Sue Blake, from Western Washington University, came out and gave some free advice on what the Village can do to get the charges from the

BBWARM assessment down. Might need the Village's lawyer to look over the charges as well.

- **Need to write up a Storm water system for the Village.**
- **The Spring Clean up will go back to the people who requested it, and have them come up with some ideas and charges for the clean up.**
- **The Pool resurfacing will begin in March or April; just waiting on a new batch of paint.**
- **The Board agreed to go ahead with making the BBV Bookkeeper a notary; this will help keep the cost of notarization down.**
- **Agreed to not replace the “tiger teeth” at the Village exit. The cost is too expensive, and with Security there around the clock there is not much need for tiger teeth.**
- **Starting with May, the Birch Bay Village bulletin will now be done in the Office.**

ADJOURNMENT:

- **Motion made by Al Hawks, seconded by Ken Davidson and carried to adjourn. Meeting adjourned at 9:45 pm.**

Approved _____
Secretary: Ken Davidson

Attest: _____