

**BIRCH BAY VILLAGE COMMUNITY CLUB
BOARD OF DIRECTORS
REGULAR MEETING
APRIL 15, 2010 7:00 P.M.
AT THE CLUBHOUSE
MINUTES**

ROLL CALL:

Sandra Stillion, President	Present
Deon Wiechmann, Vice President	Excused
Al Hawks, Treasurer	Excused
Ken Davidson, Secretary	Present
Ralph Falk	Present
Terry Sullivan	Present
Craig Telgenhoff	Present

ALSO PRESENT:

Ken Hoffer, General Manager; Esther Matter, Administrative Assistant

CALL TO ORDER:

President Sandra Stillion called the meeting to order at 7:00pm.

AGENDA:

- **Motion made by Ken Davidson, seconded by Craig Telgenhoff and carried to approve the Agenda as written.**

HOMEOWNER'S PRESENTATION:

- **No Homeowner's Presentations.**

MINUTES:

Regular Board Meeting of February 18, 2010.

- **Motion made by Ken Davidson, seconded by Craig Telgenhoff and carried to accept the Regular Session Board Minutes of February 18, 2010 as written.**

Work Shop of April 2, 2010.

- **Motion made by Craig Telgenhoff, seconded by Ralph Falk and carried to accept the Work Shop Minutes of April 2, 2010 with the amended change of "Ralph Faulk" to "Ralph Falk".**

COMMITTEE REPORTS:

ACC – Ralph Falk

- **During the March 16 meeting a New Home Construction was approved. The owners are waiting for a variance request to be approved from the County on setbacks.**
- **During the April 6 meeting one fence, four tree removals, one shed, one flagpole, and two modifications to homes were approved. One tree removal was denied as it appeared to be healthy; the owner will need an arborist report before tree removal is approved.**
- **A copy of the Golf Ball Screening rule was put in the packet for review and approval by the Board. The rule changes will be discussed under Old Business.**

GOLF COMMITTEE – Jim McMillan

- **A new member, Roxanne Hubert, needs to be approved by the Board.**
- **Pat Ness has finished his 2 terms and it is requested that he stay on as an Associate Member.**
- **There is one more opening on the committee as Rex Willis has resigned.**
- **Need approval by the Board for a memorial bench to be installed.**
- **October 2009 golf play was up from the year before.**
- **May 2, 2010 is Opening Day for Golf with a Golf Ball Scramble that is open to all members not just golf members. After the Scramble there will be an Open House for people to tour the course.**
- **Discussing the possibility of allowing other clubs and members to use the Golf Tent.**

- **Motion made by Ralph Falk, seconded by Ken Davidson and carried to accept Roxanne Hubert on the Golf Committee.**
- **Motion made by Terry Sullivan, seconded by Ralph Falk and carried to accept Pat Ness as an associate member on the Golf Committee.**
- **Motion made by Ralph Falk, seconded by Craig Telgenhoff and carried to approve the installation of a Memorial Bench for Terry Thompson to be installed at the #9 Tee.**

LAKES COMMITTEE – Ken Hoffer

- **Would like Aquatechnix to do a SLAM program on the Lakes that would involve three applications starting in May.**
- **Either copper treatment or calcium chloride should be added again this year to help with the algae in the Lakes and Ponds.**
- **Ueli Nussbaum repaired some compressors, the remainder to be completed soon.**
- **Some of the gnats and bugs on the Lakes have come back; may need to restock more Blue Gill. A test will be conducted on what the population of Blue Gill currently is.**

MARINA COMMITTEE – No Meeting

- **Ken Hoffer stated that Bob Webber has been busy on the Grid repair and is currently sending a plan in for quotes.**
- **Ken Davidson announced that both he and Bob Webber attended a Harbormaster Convention which was fairly informative.**

ROADS & DRAINAGE COMMITTEE – Jim Lockie

- **Trying to acquire bids for Road paving, will hopefully have some by the end of April.**
- **Would like to purchase a 2005 Ford F-550 XL Dump Bed Truck.**
- **Would like to start cleaning out the ditches and culverts. Before ditches are cleaned, would prefer getting approval to apply rebar to the openings and possibly rip-wrap.**
- **Will look into some ideas to keep gravel from falling down the concrete stairwell.**

VIP

- **Just about finished with the restroom remodel at Sand Dollar Park.**
- **Getting ready to trench at the Marina Parking Lot for electricity.**
- **Will try to work on the Kwann Lake Park restroom during the summer.**

SECURITY COMMITTEE – Wayne McFee

- **Handed out a Report and Recommendations from the Security Reports. These evaluations will hopefully help fill in gaps in the Post Orders. Recommendations for changes to the Post Orders will be made after the September Security Meeting.**
- **Working on the Annual review of the General Rules & Regulations there have been a few corrections that need to be made and approved by the Board.**
 - **One is that Reckless Driving is not listed in the General Rules & Regulations. Recommend that it be added as 5.1.2A and a fine of \$200-\$1,000 be added to the Fine Schedule.**
 - **The second is that there are no fines listed for fireworks or firearms. Recommend that those be added to the Fine Schedule.**
 - **The third is that no other pet is listed as having a fine other than dogs. Recommend that cats be added to the Fine Schedule.**
- **Looking into ways to announce that there are vehicles in the Visitor Lane that are leaving the gate; such as mirrors on the Guard Shack or a flashing light on the gate arm.**
- **Motion made by Ken Davidson, seconded by Ralph Falk and carried to accept the suggested changes to 5.1.2A “Reckless Driving – any person who drives any vehicle in willful or wanton disregard for the safety of persons or property is guilty of reckless driving”, and a fee of \$200-\$1,000 be added under Appendix A: Schedule of Fines.**
- **The other suggested changes to the General Rules & Regulations will be discussed at a Work Session.**

MANAGER'S REPORT: Ken Hoffer

- **The Fuel Dock System is ready for installation. Waiting on IT to install some software.**
- **The Gas Dock ramp was replaced along with lines for power, sewer, etc. Having problems with the Pump-Out Station discharge line, working on a solution.**
- **Liens were discussed at a Closed Session prior to the Regular Session Board meeting.**
- **Outstanding Dues are at 3.4%.**
- **Sent letter to the County concerning the New Home Construction that is having problems with the County setbacks.**
- **The owner of the sea wall near the stairwell wants to repair the wall. In order to get parts to the area they need to use the adjacent vacant lot, cut out a section of the stairwell, destroy and replace the shelter and BBQ at the Park, or come in by barge. Ken Hoffer will work with the owner on how best to bring in equipment.**
- **A security camera company out of Portland is creating a proposal for installing a camera at the Marina channel.**
- **Most of the Village has been mowed for the first time this year.**
- **Spraying has started, currently done Chehalis and Sehome.**
- **The Fire Extinguishers are being refilled.**
- **Northwest Tank will be inspecting the storage tank soon.**
- **The Security Truck is scheduled to have its oil changed every two weeks. Karla the Groundskeeper has also agreed to take the Security Truck on the freeway every Tuesday.**
- **Getting a bid on fiber glassing the kitty pool.**

OLD BUSINESS:

- **Looked over the changes to the Golf Ball Screening Rule submitted by the ACC.**
 - **Motion made by Ken Davidson, seconded by Ralph Falk and carried to accept the April 4, 2010 Golf Ball Screening Rule to be added as 3.16 with the addition of the word "flat" in front of "black" under section "c" (see attached).**
 - **Motion made by Craig Telgenhoff, seconded by Terry Sullivan and carried to wave the variance fee for Golf Ball Screen and only charge a normal structure fee of \$100, and a bond of \$300.**
- **Currently have \$35,000 for Dump Truck Procurement.**
 - **Motion made by Terry Sullivan, seconded by Ralph Falk and carried to proceed with making an offer for the 2005 Ford F-550 Dump Truck.**

NEW BUSINESS:

- **Will discuss whether the Board should purchase a Chipper for the Village during a Work Session meeting.**
- **Will further discuss the Front Gate Enhancement during a Work Session.**
- **Example for Volunteer Waiver Form was reviewed.**
 - **Motion made by Ken Davidson, seconded by Terry Sullivan and carried to approve the submitted waiver to be used for volunteers.**
- **The Resolution concerning Investments will be discussed during the next Board Meeting when more Board members are present.**
- **A defibrillator has been requested to be available at the Clubhouse.**
 - **Motion made by Ken Davidson, seconded by Terry Sullivan and carried to approve the purchase of an AED unit to be located at the Clubhouse and the cost not exceed \$2500.**
- **June Packets are in the making. If the Board would like anything put in the Newsletter please let the office know. There will be two openings with Ken Davidson and Al Hawks ending their first term. Only Ken Davidson and Peter Winterfeld submitted statements of candidacy; so, they will automatically take the openings. The Candidate Forum is scheduled for May 16, 2010 from 2:00pm to 4:00pm. The Blaine PAC was booked for June 4, 2010, will need to find a different location. The current options to look into are**

Semiahmoo, Christ the King in Birch Bay, or a Tent. Otherwise it will have to be held at the Clubhouse.

- Will announce during the June meeting that the CC&R changes will be sent with the November Packet for a vote. Will also announce it in coming bulletins.

CORRESPONDENCE:

- No correspondence.

COMPLIANCE LIST:

- No compliance lists until June.

ACTION ITEMS LIST:

- Fireworks and weapon fines will be added to the list for discussion at a later time.
- Cats needing fines will be added for discussion.
- Mirrors or lights for the Guard Shack for the Visitor Gate will be added.

FINANCIALS:

- 1st Quarter Reserve Transfers
 - Motion made by Craig Telgenhoff, seconded by Terry Sullivan and carried to approve the transfers from General Reserves into Operating:
 - \$621.12 for parking lot re-grade
 - \$20,095.94 for equipment purchase
 - \$1,422.75 for recreational area restroom
 - \$33,561.62 for pool resurface
 - \$18,148.95 for security truck purchase
 - \$2,712.03 for playground equipment
 - \$82.73 for wood building exterior
 - \$1,042.16 for maintenance building refurbish
 - Motion made by Ralph Falk, seconded by Ken Davidson and carried to approve the transfers from Marina Reserves into Operating:
 - \$3,582.96 for marina gangways.

ADJOURNMENT:

- Motion made by Craig Telgenhoff, seconded by Ken Davidson and carried to adjourn. Meeting adjourned at 10:06pm.

Approved _____
Secretary: Ken Davidson

Attest: _____

Esther Matter

Recording Secretary: Esther Matter

April 4, 2010

To: BBVCC Board of Directors

Re: Suggested AR&R Changes

Below is a recommended AR&R change passed by ACC consensus.

3.16 GOLF BALL SCREENING

Golf ball screening that exceeds AR&R height restrictions may be approved for lots which abut the golf course. To obtain approval to construct golf ball screening a normal AR&R project request is submitted along with a variance request for the appropriate AR&R height limit. The AR&R variance request provisions that require notification of property owners within 300 feet is modified to require notification of only those property owners who are immediately adjacent to the proposed structure and those whose views will be impacted. All other provisions of the AR&R variance procedure apply. The following is required for all golf ball screening projects:

- a. The plans for the screening structure must be approved by a Washington state licensed professional structural engineer.
- b. The screen height can not exceed sixteen (16) feet as measured from the ground to the top of the structure's highest point.
- c. Supporting posts must be metal and powder coated flat black.
- d. The screening net material must be black in color and designed to repel golf balls.
- e. The screen posts must be attached to the ground and set back from community property lines a minimum of 5 feet.

Note: Renumber the existing section 3.16 to read 3.17

Ken Woods
ACC Chairperson