

**BIRCH BAY VILLAGE COMMUNITY CLUB
BOARD OF DIRECTORS
REGULAR MEETING
AUGUST 21, 2008 7:00 P.M.
AT THE CLUBHOUSE**

MINUTES

ROLL CALL:

Sandra Stillion, President	Present
Deon Wiechmann, Vice President	Present
Jeff Morris-Reade, Treasurer	Present
Ken Davidson, Secretary	Present
Betty McKinney	Present
Al Hawks	Present
Craig Telgenhoff	Present

Also present: Ken Hoffer, General Manager; Esther Matter, Administrative Assistant.

CALL TO ORDER:

President Sandra Stillion called the meeting to order at 7:03 pm.

AGENDA:

- **Motion made by Betty McKinney, seconded by Deon Wiechmann and carried to approve the agenda as written.**

HOMEOWNER'S PRESENTATION:

- **Nina Baker, Div. 15A, Lot 14, voiced a concern about a vehicle being parked in the road for an extended period of time, and Security Officers not appearing to take action. Also, asked how friends and relatives can get permission to park an RV on community property.**
 - **Ken Hoffer responded that the one vehicle in question was broken down and did have cones around it to warn drivers it was present. Permission for RV's to park on community property would be situational, and would need to be discussed with Management.**
- **Jenny Taylor, Div. 8, Lot 7, brought up the situation of locks being taken from the Clubhouse cabinets without permission. Would like to know who is responsible for Clubhouse issues.**
 - **The Board stated that Ken Hoffer, BBVCC General Manager, should be addressed first, then the Board of Directors can pursue a situation further.**
- **Michael Griffin, Div. 15A, Lot 41, addressed the Board of Directors by name and handed out Langabeer's Memorandum from January 18, 2007 and February 12, 2007, along with the View Restoration Process and Documents and all relevant sections of the Birch Bay Village Community Club governing documents relating to trees and tree height. Michael Griffin requested that it be put on record that each Board Member obtained a copy of the above listed information.**
- **Pebble Griffin, Div. 15A, Lot 10, stated that Security Officers need to work on catching more speeders. Also, inquired about the excessive fines for fireworks, the reason firework citations were mailed, and why they were marked as a criminal violation.**

MINUTES:

Regular Board Meeting of July 17, 2008.

- **Motion made by Deon Wiechmann, seconded by Betty McKinney and carried to approve the minutes of July 17, 2008 as written.**

Workshop Notes of July 16, 2008.

- **Motion made by Betty McKinney, seconded by Al Hawks and carried to approve the Workshop Notes of July 16, 2008 as written.**
- **The submitted Work Session Minutes of June 16, 2008 had incorrect notes, and were therefore stricken from the meeting.**

COMMITTEE REPORTS:

ACC - Ken Woods

- Approved two sheds, one tree removal, one deck, and one fence; one tree removal was an Alder tree and therefore did not need ACC approval; another tree removal was resubmitted but the ACC still feels they need an arborist report before approving a removal or the owner may trim the tree instead.
- Appendix A, Performance Bond Requirements for 2008: Change sentence to read: “As provided in Section 2.4.2 of the AR&R’s, a refundable performance bond must be submitted with project plans prior to review by the ACC.” And Appendix A, Performance Bond Requirements for 2008, under Current Performance Bond requirements are as follows: Change All Other Construction (remodeling, fences, sheds, etc.) to read: “All Other Projects (remodeling, fences, sheds, tree removal, etc.)”
 - Motion made by Deon Wiechmann, seconded by Jeff Morris-Reade and carried to approve the submitted changes to the AR&R's.

MARINA COMMITTEE: Nothing to report.

GOLF COMMITTEE - Bob Simpson

- The Fundraiser and Club Championship were a success. Next year the activities will be stretched out throughout the year to make the summer less busy. Golf Course Open House next year will be the Sunday after the Yacht Club Opening Day and will include a Village-wide Scramble Golf Tournament. The Fundraiser will be in September next year; and both activities are open to everyone. The Club Championship is Golf Members only, but the dinner afterward is open to the Village.
- Cart path paving is scheduled to begin next week.
- Though Golf Membership was down in July, day Golf play was up.
- Going to revisit the 5-year plan to accommodate the Board's decision on budgeted items for 2009.
- Would like to request that the Board approve the Golf Committee to purchase a Greens Roller to be added to Birch Bay Village inventory.
 - By consensus the Board approved of the Golf Committee purchasing a Greens Roller from the North Bellingham Golf Course at the cost of \$2500.

SECURITY COMMITTEE - John Ellis

- The Security Committee reviewed the Whatcom Security contract and brought up the subjects of pet control, fireworks, and beach fires. The attitude of the Security Guards was the main issue discussed with Chad Parker owner of Whatcom Security.
- The Committee opted to leave the BBV Rules concerning fireworks as they are due to potential liability problems if they were more lenient.
- If speeding still is a problem in the Village the Committee recommends a decoy vehicle that can be set up to further hinder speeders.
- Still hoping to get the Security Cameras in by the end of the year. Ken Hoffer stated that he is currently working with Security Solutions.
- Jeff Morris-Reade stated that fireworks are not listed on the Schedule of Fines in the General Rules & Regulations and that needs to be fixed.
- Ken Hoffer stated that the citations for fireworks for this year were waived, and next year more information will be made available to the Members on the State, Whatcom County and Birch Bay Village rules on fireworks.
- Jeff Morris-Reade also suggested that the citations the Security Officers give should be more customized to suite the Birch Bay Village rules and regulations.
- Larry Conrad, Div. 11B, Lot 36, gave a presentation on an off-leash dog park for the Village. A volunteer has come forward to help with some cost, and the suggested location is near Roger's Slough.
 - The Board would like to see a more detailed proposal on where the Dog Park would be located, etc. and make a decision from there.

LAKES COMMITTEE - Rick Whitaker

- On June 20, 2008 two LG Sonic Generators were installed, they have been successful in killing the algae especially on the Golf Course ponds.

- On June 2, 2008 two bio-generators were installed on the Lakes; Kwann Lake has seen improvements but Thunderbird Lake has not had much success.
- The water quality sampling from June done by WWU Institute of Water Shed Studies (IWS) found that the oxygen levels were up.
- Although it is a goal, the Lakes may never be suitable for swimming due to the chloroform.
- Since ChemSearch has their own water quality testing there will not be a need to renew the contract with IWS.
- The grass carp were added in the Lakes in June, there won't be much visible change for a few years. A permit is in the works to add more grass carp to the Golf Course ponds.
- Looking into mechanical harvesting for the grass in the Lakes and ponds.
- Nightshade has been found around the lakes and ponds; the Board might want to consider a way of getting rid of this poisonous plant.

ROADS & DRAINAGE COMMITTEE: Nothing to report.

- Ken Hoffer announced that the Roads & Drainage Committee helped out in the dredging by taking down the play-set at Rec. Area #4; that would have otherwise been charged by Anvil for removal.

MANAGER'S REPORT: - Ken Hoffer

- Announced that Cascade Natural Gas has been charging a City Tax to some customers living in Birch Bay Village; suggested that everyone take a look at their bill and call Cascade if they are being charged for a City Tax in order to receive a refund.
- A few Members have requested a Community Garden behind the restroom at the Rec. Area at Kwann Lake. The Board requested a measured out drawing of the exact area and dimensions.
- Berm located at Marina parking lot.
 - Motion made by Jeff Morris-Read, seconded by Deon Wiechmann and carried to remove the berm located at the Marina parking lot, then discuss an idea when a measured drawing comes available. Betty McKinney and Ken Davidson opposed the motion.
- Dredging will begin Friday night by Anvil, the berm will be placed along Div. 6 Lots 10-12. The play-set on Rec. Area #4 won't be able to be replaced until sometime in the fall, but will not be placed in the same location.
- Road striping bids.
 - Motion made by Jeff Morris-Read, seconded by Deon Wiechmann and carried to accept Kamp's bid not to exceed \$10,000, and to include a correction on the miles of road being striped.
- There is wood available from trees cut down by the greenbelt near Div. 12M; any Member interested must clear it through Ken Hoffer first.

OLD BUSINESS:

- A thank you should be sent to Barbara May for painting the mural on the pool pavers.

NEW BUSINESS:

- The Budget has been finished but will not be approved until the September Board Meeting to coincide with dates in the Bylaws.

CORRESPONDENCE:

ACTION ITEMS LIST:

- Web-site revisions will be discussed between Jeff Morris-Read and Ken Hoffer.
- Craig Telgenhoff is waiting on some drawings from the Office to finish plans for Entrance revisions.
- A Work Session is scheduled for Monday, September 15, 2008 at 3:30 pm.

ADJOURNMENT:

- Motion made by Betty McKinney, seconded by Ken Davidson and carried to adjourn, meeting adjourned at 9:44 pm.

Approved _____
Secretary: Sandra Stillion

Attest: _____