

**BIRCH BAY VILLAGE COMMUNITY CLUB
MARINA COMMITTEE MEETING MINUTES
August 11, 2009**

Call to Order:

Members present: Bob Webber, Chairman Presiding

Members Present: Gordon Mitchell, Rod O'Dell, Monte Whitt, Gary Wilde

BBVCC Representative: Ken Hoffer

Call to order at 7:00 p.m.

Previous minutes: A motion was made by Gordon Mitchell, seconded Monte Whitt to approve the minutes of the April 14 Marina Committee meeting. Motion was approved by unanimous vote.

Old Business:

Marina Parking

Drawing is being reworked to meet WARM regulations and to add lights and receptacles. Security cameras for the parking area and docks are needed; BBV Board will address the camera issue.

Tide Grid Repair

A petition is being circulated to assess use interest and findings will be presented to the board. Discussion by the committee noted that the grid is a BBV asset that should be preserved like any other BBV asset or removed with the consent of a majority of BBV membership. The committee was concerned that the cost of removal and disposal of pilings may exceed the cost of repair. Funds for maintenance and repair of the grid have not been included in previous budget allocations.

Dockside Park

The Dockside park is now complete, thanks to generous donations from BP and volunteer labor from BBV membership. Plaques recognizing BP's contributions will be installed soon.

New Business:

Fuel Dock

The gas dock ramp will be replaced, including a new gate, to correct the safety concerns with the present ramp. The fuel storage tank passed the D.O.E. annual inspection. BBV manager Ken Hoffer noted that the fuel delivery system—pump

and billing computer system—are significantly outdated, to the point that replacement parts are no longer available. Monte Whitt volunteered to assist Ken in investigating a replacement system and results will be reported to the committee at a future meeting.

Float Replacement

Replacement float blocks were previously delivered and replacement of sinking floats will begin in September.

Handrail Improvement

Ken Hoffer reported BBV maintenance personnel will begin retrofitting dock ramp handrails with smaller round rails attached to the top of the existing square tube handrails. Many BBV marina users are unable to adequately grip the 4-inch rails, especially during low tide and the addition of the small rails will greatly reduce the risk of falling on the ramps.

Bulletin Boards

Ken reported that maintenance staff has revitalized and cleaned up the bulletin boards at the end of each dock. Replacement will be addressed for next year. Committee discussion put forth several ideas for what the new bulletin boards should look like, but no decision was reached.

Gate Signage

Ken reported that signs noting security cameras have been installed on all four docks. The committee discussed concerns that many smaller boats were fueling on the docks with portable fuel containers. By unanimous vote, the committee approved a motion to have the BBV manager install signs warning that fueling on the dock was not allowed.

Harbor Entrance Sign

Gary Wilde called the committee's attention to the condition of the harbor entrance sign and the committee was in agreement that the sign's faded and worn condition reflected poorly on BBV and needs replacement. Gary and Monte will investigate materials and cost, Gary volunteered his expertise in woodworking and the two members will bring a proposal for replacing the sign to the next committee meeting.

Lighthouse Park

Ken Hoffer advised the committee that Washington Fish and Wildlife had objected to the fill material used to cover the ramp left over from last year's dredging because it was not indigenous material. The fill was removed and replaced with cobble that met D.F.W.'s requirements and BBV now has a beach access with level footing.

The playground equipment removed for dredging will be replaced in a new position so it does not have to be removed for future dredging projects.

Dock Security

BBV manager Hoffer told the committee he is rewriting the security tours so that all four docks and the fuel dock are patrolled by dock walks. Additional cameras are needed to provide full coverage of the docks and allow identity of unauthorized vessels transiting the marina. BBV Board of Directors will address the camera issue.

Dock Maintenance

Dock walks will be done by BBV maintenance staff and needed maintenance issues compiled for action. Dock captains will also report deficiencies on their docks to BBV manager. Ken noted that there are many projects, but no dedicated staff, thus work is done by general staff in addition to other duties. Gary Wilde proposed that volunteers be recruited to perform the tasks identified in the maintenance assessments. A request for volunteers will be added to the next newsletter.

No further business was before the committee and the meeting was adjourned at 8:30 p.m.

Rod O'Dell

for Birch Bay Village Marina Committee