

**BIRCH BAY VILLAGE COMMUNITY CLUB  
ROAD AND DRAINAGE COMMITTEE MEETING MINUTES**

**December 10, 2009**

*Call to Order at 10:00 a.m.*

**Members Present:**

Jim Lockie  
Harry Shearer

Ken Davidson  
Rich Gort  
Cathy Gort

**Members Absent:**

Chuck Wolf  
Jerry Royal

**Advisors (present):**

Sandy Hilborn  
Ken Davidson

**Advisors (not present):** Doug Clark

**Guests:**

Skip Bickers, Field Opns. Coord.

**Board Representative:** Terry Sullivan

**BBVCC Representative:** Ken Hoffer

**Reading of November minutes**

The minutes from the November meeting were approved as read.

**2009 project updates**

Ongoing projects are being completed slowly, as this month's weather has not been conducive to outdoor work.

**-- Drainage at the slough:**

Jim and Terry recently inspected the pipe near the road where it enters into the slough and determined that at least portions of the pipe will have to be replaced at some point. In the interim, it would be a good idea to mark the area in order to reduce foot traffic over it, which would cause further problems. The marking will probably be done as an early spring project.

### **-- Marina expansion:**

Jim reported on the expansion of the marina parking area and the many steps involved in setting up the electrical wiring, poles and supports for lighting, electrical boxes and cameras. The next steps will be to mark areas where “locates” for existing utilities must be obtained, and research the various State and County codes and permits required for the electrical work. He would like to be able to purchase most of the materials for this job by the end of the month.

### **-- Dump truck purchase vs. other alternatives**

The possible upgrade or replacement of our existing dump truck, or the leasing of a more appropriate vehicle or attachment, is still under investigation by the Board. We will revisit this topic when the Board has had a chance to discuss and make some decisions.

## **Semiahmoo West**

The Village, as well as all individual landowners within 1,000 ft. of this proposed project, were notified by mail this week of the County's current review of this project, requesting that any input be provided by Dec. 23. All of the documents related to the project have been placed on the County Planning Dept.'s web site for public review.

The committee feels that the project is likely to have very significant impacts on Village drainage and local roads. Ken H. said the Board will discuss the project at their first opportunity, get on the County's list for ongoing updates regarding the project, and draft a letter to send to the County in time for their Dec. 23 deadline.

## **Complaints**

There have been no complaints about drainage problems, but people have noticed that there are places where the newly laid asphalt is cracking, on both Comox and Chehalis. It was decided that it would be a good idea to have a little hot oil placed on these cracks when we do our 2010 paving, so as to prevent further damage. This will be discussed again when the bidding process for 2010 projects begins, in the February/March timeline.

Harry noted that there has been quite a bit of “junk” accumulating in the drainage ditches. This is an ongoing problem with recycle materials, which Ken H. addresses by reminding people periodically that they should secure their recycle containers so material does not get blown around. The village takes responsibility for cleaning the ditches annually, but perhaps some volunteer help could be enlisted to keep them looking better between cleanups.

## **Adjournment**

Meeting was adjourned at 10:43 a.m.

Respectfully submitted,



Secretary, Roads & Drainage Committee

## **VOLUNTEER IMPROVEMENT PROJECTS GROUP**

Ken H. reported that there will be a January meeting scheduled for this new group, and that it will include current volunteers from every group in the Village, as well as any new volunteers who may want to join. The first meeting, it was determined, will be held on a Saturday, so as to make it possible for those who work weekdays to participate.

The new group will need some kind of official leader, but it will not be an official “committee,” which according to protocol would have to be limited to only 7 members. We do not want to create an additional “committee,” and we do want to encourage as much participation as possible.

Volunteers will be enlisted not only for actual project work, which usually involves heavy labor or special skills, but also for less demanding work that can be done from home or in an office. These tasks might include scheduling of volunteer projects, managing email communications, developing appropriate reward incentives, making telephone calls, as well as painting, cleaning up public areas, etc.

It was suggested that sandwich boards be developed to use on volunteer job sites, to identify the volunteers and provide contact information. Other items, such as volunteer hats (VIP) and special vests were discussed.

The restroom restoration at Sand Dollar Beach was discussed. The exterior work is not yet completed, and there is some material left at the job site which probably needs to be brought inside to keep the area neater until the work can be completed.