

**BIRCH BAY VILLAGE COMMUNITY CLUB
ROAD AND DRAINAGE COMMITTEE MEETING MINUTES**

August 13, 2009

Call to Order at 10:00 a.m.

Members Present:

Chuck Wolfe
Rich Gort
Cathy Gort
Jim Lockie
Harry Shearer
Jerry Royal

Advisors (not present): Doug Clark
Sandy Hilborn

Guests: Cliff Mallory
Skip Bickers, Field Opns. Coord.

Board Representative: Terry Sullivan
BBVCC Representative: Ken Hoffer

Reading of July minutes

The minutes from the July meeting were approved as read.

Update on ditch excavation

Chuck reported that very little work has been done on the ditch excavation this month due to vacations and the hot weather. Some ditches were cleaned on Chelalis, he said, and we need another six inches of material to put into the ditch before we top it off with crushed rock. We should be able to locate material for this purpose within the village.

Jerry suggested that something be done about the bump created by the last layer of asphalt around B dock, perhaps the addition of some crushed rock. Ken said there was sufficient material left around A dock to be used for this purpose.

Rich pointed out that there were some sizable puddles in front of the clubhouse following the last rainfall, and Chuck said there should be some discussion soon regrading regrading of that area.

Drainage systems to be monitored

There was some discussion about monitoring drainage installed during new construction. Jim inquired whether the drainage system and elevations would be checked by the village, and he was assured by Ken that village staff would monitor this. A new laser level recently purchased by the village will make this task easier.

Excavated material to be used for village projects

The committee discussed the possible use of material excavated in the process of new construction for filling and grading and building of berms. Skip reported that there was a permit for new construction on the hillside on Chinook approved recently, which would involve the removal of a sizable amount of fill. If the owner agreed, the committee could use the material, thus saving the village money, and sparing the owner the cost of hauling it away. Skip said he would watch for new construction projects that keep the committee informed so they could work with the owners.

Striping and paving project

Ken reported that the striping is scheduled to be completed late next week. The project will include a second coat where it had been striped last year, some patching where it had been damaged, stop signs by the upper gate, etc., costing a total of a little over \$3,000.

Chuck discussed some minor problems with the asphalt edges from the recent paving, which could be addressed with some shaping and the addition of some crushed rock. After discussion the committee decided that Chuck should identify the worst areas and report back to the committee with a report on exactly what needed to be done, how best to accomplish it, and how much it might cost..

Ken reported that we had completed over 23,000 linear ft of paving this year, and estimated that only about 18,000 lineal ft. remains to be done, which should fit within the budget for next year.

New Board Liaison

Terry Sullivan was welcomed as the new liaison for the board.

Complaints about standing water in the cleaned out ditches

Chuck reported that some residents have been complaining about water standing in drainage ditches that were recently cleaned out. This is a temporary situation that occurs when it rains and lasts only until sufficient rain falls to cause the ditch to drain into the culverts. Over time, grass and weeds will grow back in the ditches and standing water will be less apparent. This should be explained to residents. If the standing water bothers them, they might fill it with drainage rock.

Adjournment

Meeting was adjourned at 11:10 a.m.

Respectfully submitted,



Secretary, Roads & Drainage Committee

VOLUNTEER PROJECTS

Creation of a separate 'facilities' committee

It was suggested that volunteer activities not associated with roads and drainage be separated off into a separate committee to be headed up by a different individual. Ken said he would follow up on this with the Board.

Weeds at Marina View Park

Terry noted that the weeds that had been sprayed had now grown back in the park, so that will have to be addressed again soon.

Addition of cement BBQ at Marina View Park?

There was some discussion of whether or not to install a cement BBQ at the park. It was decided that having the BBQ would be an asset, but the village's policy on fires should be clarified before proceeding. Ken said he would follow up on this.

Restroom renovation

This will proceed in Sept. and volunteers lined up to do part of the work. We already have much of the material needed for the renovation at Sand Dollar Park.