

**BIRCH BAY VILLAGE COMMUNITY CLUB
ROAD AND DRAINAGE COMMITTEE MEETING MINUTES**

June 11, 2009

Call to Order at 10:00 a.m.

Members Present:

Chuck Wolfe
Rich Gort
Cathy Gort
Jim Lockie
Terry Sullivan
Harry Shearer
Sandy Hilborn
Jerry Royal
Cliff Mallory

Advisor (not present):

Doug Clark

Guest:

Cliff Mallory

Board Representative:

Ken Davidson

BBVCC Representative:

Ken Hoffer

Reading of minutes

The minutes of the May meeting were read and approved with the following correction: the square footage estimate used for bidding on the 2009 village paving project is 200,000 sq. ft., not 20,000 sq. ft. as stated in the minutes.

Follow-up from last meeting

Restroom renovation at B Dock

The restroom and surrounding landscaping are all looking good. Those involved in this project are to be commended. Volunteers have been sprinkling the grass and flowers on a regular basis. Only a few minor things remain to be done, such as coat hangers for the bathrooms and a little additional landscaping, including a gravel connecting path between the bathroom pads and the walkway, which will be completed by village staff.

Ken Davidson said he would send BP a picture of the restroom renovation and park project that they helped fund, and ensure that some sort of plaque thanking them for their contribution is installed at the park.

Replacement of dead trees

The resident affected by this removal has purchased her own trees and will be doing her own landscaping to replace what had been there previously.

Location of new dump sites for ditch clean-out material

It has been determined that the area behind the maintenance shop is too small to be used as a dump site for ditch clean-out material. The committee will continue the discussion regarding an appropriate dump site at a later date.

Culvert pipe clean-out or replacement

Chuck has been attempting to contact the county for some possible assistance, since the county water dept. owns all of the necessary equipment. There are about eight pipes that need to be done. Due to the length of the runs, some as long as 200 ft., it is unlikely that a vacuum truck would be able to do the job. Chuck will continue to pursue this with the county.

Water problem at residence on Salish alongside golf course

Installation of the four-inch drainage pipe running alongside the residence to the golf course has been completed, and seems to be working well.

2009 repaving project

Three bids have now been received, but what appears to be the lowest of the bids has not yet been confirmed. Regardless, all three bids are lower than what we paid last year. Chuck will report back when he has firm bids.

Chuck mentioned that there are many water valves, monuments, manholes, etc. that need to be considered as we do our repaving. Contractors did a good job last year, but there are some water valves that need to be raised.

Ditch Cleanout Plans

Volunteers will continue this year working along Chehalis, Coquitlam, lower Comox and Lower Nakat. Chuck and his volunteers will be determining which properties to do first.

Old Dump Site

The area that had been used for a dump site last year has now grown over with grass and is now looking pretty good; however, there will be some further improvements needed.

Playground equipment at Lighthouse Park

There was some discussion of the old playground equipment to be re-installed at Lighthouse Park. Ken D. stated that re-installing the old equipment would involve so much work and special tools that perhaps it makes more sense to purchase a complete play set to replace everything and sell the existing equipment.

Ken D. suggested that something like the all-in-one set recently installed at Salishan Park in Blaine may be a better idea. Harry S. volunteered to check with Blaine to find out how much such a set would cost.

New Items

Drainage problem reported by resident

There was some discussion of a complaint about a water problem made by a resident at

Division 7, Lot 18. Volunteers had dug a ditch at the back end of his property in an attempt to improve the problem, but the resident feels this hasn't been enough and that the village needs to do something further to address the problem.

The committee pointed out the fact that anything further would have to be done on private property, and therefore is the responsibility of the homeowner. They also pointed out that there has been no significant rain since the volunteers dug their ditch, so there is no way of really knowing whether the work has improved the situation or not.

It was the general consensus that the village and volunteers had done all they could to improve the drainage problem, and it was up to the resident to determine what, if anything, further, he might do.

New member on the Committee

Cliff Mallory applied for membership on the roads and drainage committee, to replace Terry Sullivan, who recently joined the Board and is now serving as our official Board representative.

Possible paving around the shop area

After some discussion of the possibility of paving the aprons in the shop area, possibly the entire area, it was decided that the best approach would be to use "rap" (recycled asphalt), which would involve less permitting. Ken Hoffer suggested they keep projects like this in mind as the board moves into its budgeting process.

Replacement of 24" culvert on Salish Loop

Volunteers will be working today on replacement of 40 ft. of 24" culvert across the road at approximately 12M, 12. Homeowners are being notified. Existing materials will be re-used as much as possible, in order to keep expenses down.

New culvert installations

Ken H. noted that in cases where the village installs culverts in drainage ditches at empty lots, the homeowners will be responsible for culverts and material, whereas the village will cover labor costs. Homeowners will be notified of the need for drainage improvements and the costs involved. The village will benefit by overall improvement in the drainage system, the homeowner by increased value of their property.

Drainage in front of two properties on Chehalis was discussed specifically. Total cost per property owner (two) for this 140 ft. of drainage pipe would run approximately \$1,000.

Specific projects will be submitted for Board approval.

Volunteer projects limited by bylaws

There was some discussion of village staff getting involved in work for individual property owners, on either a paid or unpaid basis. The Board determined that in order to be fair and consistent with the village's bylaws, only work listed in the bylaws can be completed by village staff, and any other work for individual property owners, even if on a paid basis, cannot be allowed.

Improvements along front of village

Ken H. reminded the committee that if we want to put a culvert in at the entrance to the village we should get started now in obtaining the necessary county cooperation and permit approvals , since it will likely be a long process involving a pooling of resources.

Ditch mowing

Chuck commented that he was somewhat disappointed in results from the recently completed ditch mowing, which left some areas uncut. He suggested that perhaps it could be done more economically some other way.

Ken H. said that there are four alternatives we might consider: buy a flail mower for the track hoe we have (the downside being time to put on and take off the mower, as well as demands on the track hoe); rent the appropriate tractor for the time we need it, rent just the flail mower to be added to our track hoe, or pay to have someone else come in and do it.

After discussing the pros and cons of the various alternatives, the committee suggested that we look into the possibility of purchasing a back hoe capable of doing a better job on the ditches and filling many other useful purposes, eventually replacing "old blue," which is nearing the end of its useful life.

Sandy suggested that we keep an eye on government auctions to see what we might be able to purchase to fill the need. This would be an ideal solution, since it would leave the kaboda free for use on other projects, and provide us with capabilities we don't currently have.

Miscellaneous improvements

Improvement of the restroom at Sand Dollar Beach is slated for this year. Ken D. noted that we have funds set aside as well as some surplus materials, so we need to look at what we have and get started. The goal would be to bring it up to par with improvements we've made at the other restrooms.

He said we might also get funding from BP to construct a restroom above the gas dock, and make other improvements to beautify that area. Plumbing and electricity are already available there. Chuck said he would get an estimate so Ken can pursue the subject further with BP.

Adjournment

The meeting was adjourned at 11:43 a.m.

Respectfully submitted,



Secretary, Roads & Drainage Committee